

SUNSHINE CORNERS CAMP SUMMER SUNSHINE WELCOME TO THE 2009 CAMP SEASON!

Camp Summer Sunshine, the summer camp program at Sunshine Corners, is going into its twenty-first summer season. We are looking forward to renewing old friendships and making new friends.

The first day of camp will coincide with the first day of summer vacation in the Lampeter-Strasburg School District. This date is Wednesday, June 10th, 2009. The last day of summer camp will be the Friday before school starts for the Lampeter-Strasburg school district. (This first day of the '09 -'10 school year is still to be decided by the School Board.) Camp Summer Sunshine operates at the Scout House between 9:00 a.m.-3:00 p.m. with additional care for campers, with their peer group, at the main Sunshine Corners childcare site between 7:00 a.m.-8:30 a.m. and 3:30-6:00 p.m.

Campers begin their day at Sunshine Corners (141 Precision Avenue) between 7:00 a.m. and 8:30 a.m. Morning snack is served at 8:00 a.m. each day. After the snack, at about 8:30 a.m., they walk to the Strasburg Scout House located on South Jackson Street, this site is the campers "clubhouse".

Campers may join the program at the clubhouse providing that the main group has arrived with counselors in attendance. The campers may not join the camp group along the way. After a day filled with an assortment of activities, the campers leave the Scout House at 3:00 p.m. to return to Sunshine Corners by 3:30 p.m. in time for an afternoon snack.

Parents must drop off and pick up the children at one of the sites. Children may not be picked up while the group is in transit between Sunshine Corners main site and the clubhouse. Staff will have a sign-in sheet attached to a clipboard for parents to sign their campers in and out daily. **It is very important that sign in/out is always completed.**

Our camp weeks are filled with active games, hands on activities, arts and crafts, clubs, swimming, a mini-bowling camp, weekly visits to the Strasburg Heisler Library, occasional visits to the Lancaster County Art Association, in-house field trips and many other interesting opportunities. Notification of special events comes through the weekly Camp Summer Sunshine Newsletter. Look for the first newsletter to arrive in your mail the week prior to the first day of camp.

**** Strasburg Swimming and Recreation Association**, on South Jackson Street will be open to us again this summer on Tuesday and Thursday of each week. A permission slip is included with this information packet and should be returned with camp registration information. *Please be sure to indicate on the permission form your child's swimming ability.* The charge for this program is included in your weekly program fee paid along with your camper's tuition.

The camper's swim time is late morning prior to their lunch. Please pack an additional healthy snack on swim days that your child can eat prior to swimming since lunch is later these days. Bathing suits and towels should be brought or worn for these days. If your camper wears his/her bathing suit please make sure a change of clothing is in a backpack for changing after the pool. When additional water activities are planned you will be notified.

**** Garden Spot Bowling**, on North Decatur Street, will open its doors for our annual Mini-Bowling Camp. On Wednesday afternoons, the campers will bowl and be coached in the rules and etiquette of bowling. Bowling camp will begin in June and run for six weeks.

A permission slip is included with this information packet and should be returned with camp registration information. The charge for this program is included in your weekly program fee paid along with your camper's tuition. **Please remember to have your campers wear or bring socks on the days they bowl.**

****The Camp Summer Sunshine reading program** encourages your campers to be involved with books all summer. The campers use the Strasburg Heisler Library on a weekly basis. Books for the clubhouse are checked out on a Camp Summer Sunshine library card and remain at the clubhouse. If you would like your child to be able to take a book home to read, they must have their own library card and they are responsible for all books they check out.

**** Sunshine Corners arranges for field trips to come to the clubhouse.** Known as in-house field trips, they provide more time for the children to enjoy the unique learning experience offered by the presenter instead of using time traveling. Dates for these experiences are printed in the weekly newsletter. If the "field trip" falls on a day when your child is not in attendance you may bring your camper that day if you plan to stay with him/her during the program. Please let us know ahead of time if you plan to attend.

Snacks, both morning and afternoon, are provided for the campers by Sunshine Corners. Menus are posted on the bulletin board at the front door of Sunshine Corners and in each classroom. The morning snack is nutritious but is not meant to be a substitute for breakfast. Snacks are included in your tuition cost.

Parents are responsible to supply lunch for their camper Monday through Friday. The clubhouse does not have a refrigerator or microwave for use by the campers.

It is very important that your campers have water available to them on hot summer days. A water cooler is available at the clubhouse. We request that the campers bring a water bottle daily. A water container with a screw-on lid works best and the bottle should be labeled with your child's name. This water bottle may be filled either at the main site or at the clubhouse. The camp counselors monitor the campers and encourage them to drink plenty of water during the day.

It is essential that campers dress appropriately for the summer weather. Their days are very active. A closed shoe is strongly recommended, one comfortable for walking. Flip-flops and clogs are not permitted. Sandals with a back strap are a good option. Crocs are acceptable but back strap must be worn. Sneakers are the best option especially for very active days.

A hat should be worn on especially sunny and hot days. Please send sunscreen for your camper. The sunscreen will be kept at the clubhouse and applied by the campers as per your instructions, with staff supervision. We also keep toothpaste in our first aid kits to apply to bee stings. **Sunshine Corners requires a current note of permission for our files for sunscreen and toothpaste applications.** A permission note is included in this packet for your signature.

Rain gear is necessary when it is raining or rain is in the forecast. Either rain ponchos or umbrellas work well when we are walking to and from the clubhouse. The office at Sunshine Corners has a NOAA weather radio. Warnings issued by NOAA are conveyed to both the camp staff and teachers at Sunshine Corners.

Please be sure all items are labeled with your child's name or initials. This includes backpacks, lunchboxes, towels, water bottles, umbrellas, jackets, etc. Many of the campers have the same or similar items so it is helpful to staff when they are labeled with names or initials. Thank you for your help in this matter.

A current health appraisal must be on file for your camper. Newly enrolled campers are required to have a current health appraisal on file within the first two weeks of camp. Health appraisals need to be "age appropriate". The Department of Public Welfare requires that children have a current physical on file for the following ages: 6 years, 8 years, 10 years and 12 years. Please check with Diane Stevenson, our assistant director, as to whether your camper's health appraisal is current.

You have one month from the date of expiration to bring an outdated form into compliance; after this month, care will not be available until a current form is on file with us.

A note from your doctor (if medication is over the counter) or a current prescription must accompany all medication you are requesting be administered to your camper. All medication must be logged in daily and a sheet will be attached to the sign-in clipboard for this purpose. Cough drops and lip-gloss are considered non-prescription medication by the state and may not be carried by the children or administered without a note from a doctor.

Part-time as well as full time schedules are accommodated at Sunshine Corners/Camp Summer Sunshine. Sunshine Corners reserves the right to regulate enrollment in Camp based on availability. As per policy parents are required to contract for a set schedule. Parents are responsible for their weekly contracted per hour charge.

Camp registration is due prior to the start of the camp season. Registration for new campers is \$75.00 per child. Annual registration for returning campers is \$50.00 per child. Please check with the office if you are unsure of the status of your camper's registration, as some registrations have been paid at the end of the 2008 camp season.

A program fee of \$10.00 per week is paid with tuition. This fee is used for special programs and regularly scheduled events. The program fee is not charged for extended leave weeks.

To maintain your child's space during an extended leave, your fees will be due based on Sunshine Corners revised extended leave policy. According to the revised policy, any weeks you use for extended leave will be invoiced at 50% of your contracted weekly tuition fee. Extended leave time is accepted only from Monday through Friday with an *advance two week reservation*.

Tuition for 2009 Camp Summer Sunshine is as follows:

Hours used	1-20	21-25	26-32	33-39	40-55
Rate per hour	\$5.12	\$4.80	\$4.21	\$4.05	\$3.79

*A per hour rate is used to calculate weekly tuition fees.

*Parents contract for a set schedule and are financially responsible for the contracted hours.

*When the necessity arises for additional hours not previously scheduled, Sunshine Corners will accommodate additional hours on a space available basis.

*Sunshine Corners is not able to accommodate schedules that fluctuate on a weekly basis.

*Parents whose hourly needs change should calculate the maximum number of hours required and schedule for those needs.

*Tuition, along with the program fee, is due the Friday prior to your camper's care week.

*Tuition is considered delinquent if payment is not received by Monday of the care week.

*Sunshine Corners reserves the right to discontinue care immediately for non-payment of tuition fees.

*Sunshine Corners and CSS are closed Friday, July 3rd for the July 4th holiday. When Sunshine Corners is closed, you are not charged for that day.

Camp staff is still being determined. We expect to have several staff members returning from previous years as well as some new staff. Our staff members have experience working with children and/or education related to working with children. We run complete criminal history and child abuse checks on all of our staff, as well as having letters of reference and other paperwork required by the Department of Public Welfare.

This coming year, children who have enrolled in the Camp Summer Sunshine summer program will be eligible to participate in our annual holiday camp held during Christmas/New Years vacation break. Time in this program will need to be reserved by a date set for December. Spaces will be filled on a first come first serve basis. Cost will be based on the Camp Summer Sunshine tuition rates. Your summer camp registration will cover this program. Please mark the space provided on the registration form if you have an interest in holiday camp and we will send more information regarding holiday care in November 2009.

The program will have special holiday activities, opportunities for outside play and all the attributes you as parents have become accustomed to in our Camp Summer Sunshine program (sorry, unless you are a polar bear, there is no swimming).

In addition to holiday camp, Sunshine Corners will be offering a drop-in care option for children already enrolled in CSS. Drop-in care will be provided on days when school is closed (i.e. snow days). Enrollment is accepted on a space available basis. You will need to call ahead prior to your child's arrival to receive confirmation of an available space for that day.

When your child is a new camper, Sunshine Corners is required by the Department of Public Welfare to complete paperwork in addition to the enrollment form included in this packet of information. This information gathering session takes approximately one hour.

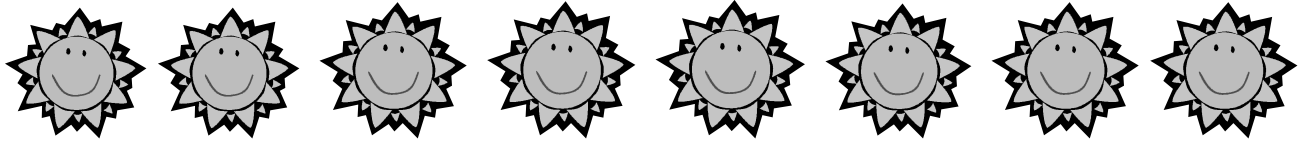
An appointment needs to be made with Sunshine Corners to fill out these forms. New camper paperwork must be completed by May 29, 2009. All paperwork must be in place prior to your child's first day of camp. Please call us at 687-8663 no later than mid-May to arrange for this appointment.

Returning campers must have their paperwork updated by their parents prior to the start of camp. This paperwork is sent home to be updated and asked to be returned no later than the first day of summer camp.

Sunshine Corners has a security system (at our main childcare site) to enhance the safety of the children in our care. The system uses a proximity card with readers at the front door and rear side play yard door. Your card must be scanned within 6 -12 inches of the reader in order for admission to Sunshine Corners to be granted. Once your card has opened the door, we ask that you be very aware of allowing other persons to follow you into Sunshine Corners. Our security system will be most effective if all families enter with their own card.

Each family will be given two security system cards upon their admission or on the first day of camp. The cards are the property of Sunshine Corners and have a replacement value of \$10 each. Any lost or stolen card may be replaced for a \$10 fee. All cards must be turned in at the end of the summer or upon withdrawal of your child(ren) from the program or a \$10 per card fee will be charged to your account.

Security cards will be distributed the first day of camp. At this time you will be given a copy of our security system policy, pick up your two security system cards and sign a release form.



CAMP SUMMER SUNSHINE 2009 ENROLLMENT FORM

Welcome to Camp Summer Sunshine 2009. We are looking forward to a great summer! Whether your camp experience is new or your child has been here before Sunshine Corners would like you to please **fill out both the enrollment and permission forms and return them as soon as possible** along with your registration fee (if it has not yet been paid). Our opening day will be June 10, 2009.

A. CAMPERS NAME _____ BIRTH DATE _____

B. CAMPERS GRADE in FALL 2009 _____

C. PARENT NAME _____ PHONE _____

PARENT ADDRESS _____

C. SUMMER SCHEDULE

PLEASE LIST YOUR CAMPER'S SCHEDULE HERE:

My child's first day of camp will be: _____

My child's regular weekly schedule will be:

DAY OF THE WEEK	TIME RESERVED
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

My child's last day of camp will be: _____

D. OUR FAMILY VACATION WILL BE FROM _____ TO _____.

I understand by giving a two-week notice of extended leave time, I will receive a 50% discount on my camper's hours during the leave week (Monday-Friday). Forms are available at Sunshine Corners for notice of additional leave time.

E. I would be interested in my child participating in the Camp Holiday program during Christmas break. Circle one to indicate your interest. Yes No.

F. I would be interested in my child participating in drop-in care on days school is closed (i.e. snow days). Enrollment accepted on a space available basis with a call prior to child's arrival to reserve care space. Circle one to indicate your interest. Yes No

CAMP SUMMER SUNSHINE 2009 PERMISSION FORM

I give Sunshine Corners/Camp Summer Sunshine permission for my child

_____ to participate in summer swimming at Strasburg

Recreation Association Pool on Tuesdays and Thursdays. My child's level of ability in

swimming is (**please circle one**) non-swimmer, beginner, intermediate.

Parent signature

Date

I give Sunshine Corners/Camp Summer Sunshine permission for my child

_____ to be transported by and participate in the summer bowling

mini-camp at Garden Spot Bowling (226 North Decatur Street, Strasburg). The program will be

held Wednesday afternoons for six weeks beginning in June. I understand my child may not

be picked up from/or dropped off at the bowling alley during this activity.

My child's shoe size: _____

Parent signature

Date

I give Sunshine Corners/Camp Summer Sunshine permission to apply sunscreen and toothpaste (used for treating bee stings), as necessary for my child, _____.

I give Sunshine Corners permission to photograph my child _____ while at

Camp Summer Sunshine and realize these pictures may be used in promotion by Sunshine Corners.

Parent signature

Date



Sunshine Corners Camp Summer Sunshine 2009 Flex-Op Scheduling Program



Sunshine Corners Board of Directors and Administration have designed the following *Flex-Op Scheduling Program* to offer an additional service to our Summer Camp families.

There are 5 Flex-Op spaces available on a first come first serve basis. Any Camp Summer Sunshine family may take advantage of the *Flex-Op Scheduling Program*.

The *Flex-Op Scheduling Program* will allow a family with unique scheduling needs to choose exactly which weeks they are using for the summer. This program is tailored for the child who needs an intermittent camp attendance of six weeks or more. You contract the weeks care is needed and are financially responsible for those weeks.

Conditions of the *Flex-Op Scheduling Program*:

- Registration fee is \$50 for returning campers and \$75 for new campers.
- Child **MUST ATTEND A MINIMUM OF 6 WEEKS** at Camp Summer Sunshine starting June 10 through the Friday before school starts in L-S School District.
- Your child's weeks for the entire summer **MUST** be scheduled in advance.
- You are responsible to pay for the weeks you contract.
- The \$10 weekly program fee applies for the weeks your child is enrolled in addition to your weekly tuition.
- The rate chart for this program is listed below:

Hours used	1-20	21-25	26-32	33-39	40-55
Rate per hour	\$6.14	\$5.76	\$5.05	\$4.86	\$4.55

Please find attached a *Flex-Op Scheduling Program* reservation form for your child. Complete the form by filling in the dates of the weeks you need care and the hours you need care for those weeks. You will be responsible to pay for the date and hour requests that are returned on this form. Please remember to return the permission form (page 6 of this packet) along with this reservation form. Please send only this *Flex-Op* registration form or the form that is page 5 of this packet to register your child for Camp Summer Sunshine.

If you have questions or need additional information about the *Flex-Op Scheduling Program*, please contact Linda Younger or Diane Stevenson at 687-8663.



Camp Summer Sunshine 2009 *FLEX-OP PROGRAM* Reservation Form

Please complete the following enrollment form based on your child's entire summer schedule. Fill in specifying each individual care week with the hours that you are reserving for the full 2009 summer camp program. You must choose a minimum of 6 weeks to reserve care for your child using the *Flex-Op Program*.

CAMPER'S NAME _____ BIRTHDATE _____

CAMPERS GRADE IN THE FALL '09 _____

PARENT NAME _____ PHONE _____

PARENT ADDRESS _____

For each week, list the days and hours your child will be using:

WEEK OF _____

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

WEEK OF _____

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

WEEK OF _____

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

Continued *Flex-Op* Schedule for (name of child): _____

WEEK OF _____

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

WEEK OF _____

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

WEEK OF _____

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

WEEK OF _____

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

WEEK OF _____

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	