

April 30, 2010

Dear Parents of Sunshine Corners Children,

The Board of Directors, with careful thought and consideration makes changes to policy and tuition. When setting tuition rates for the year, the Board of Directors considers the need to maintain the quality of our staff and program and to follow Keystone Stars and Department of Public Welfare requirements. The extra measures taken by Sunshine Corners enhance this nurturing environment for your children while they are in our care.

Per Sunshine Corners policy, we are giving you one month's notice regarding a tuition increase and policy changes. The increase, effective May 31, 2010, is:

- Infant (Two to Twelve Months) 4%
- Young Toddler (Thirteen to Twenty-Four Months) 4%
- Toddler (Twenty-Five to Thirty-six Months) 3%
- Preschool (Thirty-Seven Months to Kindergarten) 3%
- Camp Summer Sunshine (School-Age Summer Program) 3%

A new tuition rate chart is included with this letter replacing the rate chart currently contained in the *Sunshine Corners Parent Handbook* (January 2010).

As of May 31, 2010, changes will occur to these policies:

1. Sibling Discount will be discontinued for new children. However all families *currently* using the sibling discount will retain this benefit.
2. Extended Leave will change. Current families may use up to eight weeks per year at a 50% discount. Families entering after May 31, 2010 will have six weeks available per year at 50% discount. The request for Extended Leave must be received two weeks in advance; otherwise parents are responsible for contracted tuition fees.
3. Minimum Contracted Hours: A ten hour weekly minimum schedule will be implemented for all new families beginning May 31, 2010.

A new policy effective May 31, 2010 will be a Referral Credit. A current family who refers a new family will receive a credit of \$25.00 to their account. The new family's child must attend Sunshine Corners for sixty (60) days before the credit is granted. The credit is available per new family signed up, not per new child.

Please direct any questions or comments to Linda Younger or Diane Stevenson.

Sincerely,

Linda Younger
Executive Director
For the Sunshine Corners Board of Directors